S8.19 Recognition of Prior Learning Policy

Preamble

Learning Systems Australia Pty Ltd ensures that systems are in place to determine clients' prior learning and offers recognition of prior learning to all applicants on enrolment.

Rationale

Standards for Registered Training Organisations (RTOs) 2015
Worksafe Australia and DEIR WH&S QLD requirements

Principles

Learning Systems Australia Pty Ltd recognises the AQF Qualifications and Statements of Attainment issued by other Registered Training Organisations in accordance with its recognition of AQF obligations.

Learning Systems Australia Pty Ltd recognises that all clients may have prior learning relevant to their proposed course of study developed through their previous formal or informal training, work experience and/or life experience.

Learning Systems Australia Pty Ltd ensures that adequate information, support and opportunities for participants to engage in the RPL process are offered to all applicants on enrolment in accordance with its Code of Practice.

Clients may apply for an RPL assessment related to competencies/modules included in the course for National Training Packages.

Clients may apply for an RPL for training components of High Risk Work licenses. However, as per Department of Industrial Relations requirements, they cannot apply for RPL for the assessment component of the High Risk Work License units

Learning Systems Australia Pty Ltd has RPL procedures to determine advanced standing that a client may be entitled to in relation to a course subject.

RPL applicants are required to provide sufficient evidence of competence to sustain a successful RPL. The evidence required is established through the RPL process.

The RPL process is structured to minimise time and cost to applicants. It provides guidance in enabling applicants to gather sufficient evidence to support their claim for recognition of current competencies held, regardless of how, when or where the prior learning occurred.

A successful application for RPL does not necessarily attract a fee refund or credit.

Other policies relating to this policy
S6.15 Client Services Policy
S8.18 Assessment Policy
S9.20 Service Delivery Policy
S9.21 Assessment Validation Policy

Procedures relating to this policy
S8 RPL Procedures
S8 Assessment procedures
S9 Assessment Validation procedures
Code of Practice

Review Date
This policy is periodically reviewed and revised. Revisions are made as and when required. The period between reviews must not exceed 3 yrs. The date for review of this policy is on or before December 2026.

Signed: ....

Name: **Wayne Smith**
Position: **Chief Executive Officer of Learning Systems Australia Pty Ltd**

Date: ....